

Privacy Notice – Payments

Plain English explanation

Glenlyn Medical Group holds contracts with NHS England to provide GP services at Glenlyn Medical Centre (incorporating Giggs Hill Surgery) in East Elmbridge and College Road Surgery in Woking.

We receive income from NHS England for each patient registered with the practice, for achieving certain targets and for offering additional services such as flu vaccination and Saturday opening. We also receive payment for some non-patient related elements such as premises and training clinicians.

The capitation (per patient) payment received by GP practices is weighted according to factors including the age profile of the patient group, the relative deprivation of the area and other demographic details. Target payments, such as those for the national Quality and Outcomes Framework (QOF) are made on a sliding scale according to, for example, the percentage of our diabetic patients whose blood sugar or blood pressure is well controlled.

We also receive payments from Surrey Downs and North West Surrey Clinical Commissioning Groups (CCGs) for participating in local enhanced services, such as offering minor surgery and near-patient Warfarin testing and from Surrey County Council for providing public health services such as contraception.

In order to make patient-based payments, basic and relevant necessary data about you sometimes needs to be sent to the relevant payment services. Often this data is anonymised or pseudonomised, for example, data sent to the CCGs and Surrey County Council refers to you by a reference number allocated by our clinical system and not by your name. The release of this data is required by English laws¹

We are required by Articles in the General Data Protection Regulations to provide you with the information in the following 9 subsections.

<p>1) Data Controller contact details</p>	<p>Glenlyn Medical Centre 115 Molesey Park Road, East Molesey, Surrey. KT8 0JX</p> <p>Tel: 020 8979 3253</p> <p>Email: glenlynpatient.services@nhs.net</p>
<p>2) Data Protection Officer contact details</p>	<p>The acting Data Protection Officer (DPO) for Glenlyn Medical Centre is Joseph Todd, Group Practice Manager (contact details as 1. above) pending the appointment of a regional DPO by the South, Central and West Commissioning Support Unit (SCWCSU.) This notice will be updated to include the contact details for the SCWCSU nominee when appointed.</p>

3) Purpose of the processing	To enable GPs to receive payments. To provide accountability.
4) Lawful basis for processing	<p>The processing of personal data in the delivery of direct care and for providers' administrative purposes in this surgery and in support of direct care elsewhere is supported under the following Article 6 and 9 conditions of the GDPR:</p> <p style="text-align: center;"><i>Article 6(1)(c) "processing is necessary for compliance with a legal obligation to which the controller is subject."</i></p> <p style="text-align: center;">And</p> <p style="text-align: center;"><i>Article 9(2)(h) 'necessary for the purposes of preventative or occupational medicine for the assessment of the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment or the management of health or social care systems and services...'</i></p>
5) Recipient or categories of recipients of the processed data	The data will be shared with relevant and necessary payment authorities / services including NHE England, Primary Care Support England, Surrey Downs CCG (for Glenlyn Medical Centre) and North West Surrey CCG (for College Road Surgery,) Public Health England and Surrey County Council (for public health services such as contraception)health and care professionals and support staff in this surgery and at hospitals, diagnostic and treatment centres who contribute to your personal care. [if possible list actual named sites such as local hospital)(s) name]
6) Rights to object	You have the right to object to some or all the information being processed under Article 21. Please contact the Data Controller. You should be aware that this is a right to raise an objection, that is not the same as having an absolute right to have your wishes granted in every circumstance
7) Right to access and correct	You have the right to access the data that is being shared and have any inaccuracies corrected. There is no right to have accurate medical records deleted except when ordered by a court of Law.
8) Retention period	The data will be retained in line with the law and national guidance. The NHS Records Management Code of Practice is available on the NHS Digital website.

9) Right to Complain.	You have the right to complain to the Information Commissioner's Office: https://ico.org.uk/global/contact-us/ or call their helpline on 0303 123 1113 (local rate) or 01625 545 745 (national rate)
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1, NHS England's powers to commission health services under the NHS Act 2006 or to delegate such powers to CCGs and the GMS regulations 2004 (73)1

2, For more information about payments to GPs in England please see;

<https://digital.nhs.uk/NHAIS/gp-payments> , <https://digital.nhs.uk/catalogue/PUB30089> and <http://www.nhshistory.net/gppay.pdf>